

INFRASTRUCTURE COORDINATOR

The Pennyriple Area Development District (PeADD) has an opportunity for an Infrastructure Coordinator in our Community & Economic Development department. PeADD offers a work environment that supports you personally and professionally, and a work culture where you are valued and appreciated. Examples include flexible work schedules; option for hybrid telework; and an extensive benefit package to include health/dental/vision insurance, retirement and immediate paid sick and vacation leave.

PeADD is committed to recruiting and retaining individuals in a wide range of skills and occupations. We need exceptional people who share our passion for promoting, developing, and protecting the economic, health, education and quality of life of the people of our nine-county area.

Primary Responsibilities

- Assist water and water utilities in the Pennyriple area with planning, project development, and administrative activities.
- Act as facilitator of the Pennyriple Area Water Management Council.
- Meet with local officials to facilitate the development, expansion, improvement and /or upgrading of water/wastewater treatment, storage, and distribution/collection systems.
- Assist in administration of grants and loans awarded to water and wastewater providers in the PADD region.
- Provide management and technical assistance to utility commissions and districts in the area of long-range planning, project development, system management, record keeping and other areas.
- Responsible for some GPS data acquisition and GIS data sharing/organization

Preferred Qualifications:

- Bachelors Degree in Business, Accounting, Finance, GIS, Public Administration or related field.
- Excellent organizational, communication, and computer skills are a must
- Handle a multitude of tasks simultaneously

Join PeADD and help us improve the lives in the Pennyriple region of Kentucky! PeADD is an Equal Opportunity Employer.