

**Kentucky Association of Mitigation Managers  
Emergency Management Committee  
February 9, 2023 Meeting**

**Attendance:**

- Nick Bailey
- Andy Ball
- Jim Bottom
- Geni Jo Brawner
- Brian Clark
- Russell Crabtree
- Richard DeWitt
- Julie Dian-Reed
- Brittany Duvall
- Kim Ezell
- Sarah Gaddis
- Nick Grinstead
- Jim Helms
- Michael Hennigan
- Mary Lamm
- Amanda LeMaster
- Scott Melton
- Colie Smith
- William Turner
- Esther White
- Troy Williams
- Randy Graham
- Candice Fields

***February 9, 2023 Emergency Management Committee meeting begins at 2:06 PM EST.***

- Brittany Duvall details the KAMM Regional Trainings.
- Brittany Duvall details the KAMM 2023 Conference in Prestonsburg, KY
  - September 18, 2023 ~ PreConference
  - September 19-21, 2023 ~ Conference
  - April 28, 2023 ~ Call for Abstracts
- Brittany Duvall reviews the Emergency Management Committee Mission Statement.
- Brittany Duvall reviews the Committee's "Past Successes":
  - The WARN project, primarily
  - Progress in coordinating Floodplain Management and Emergency Management started through Jason York

- 2022/2023 Committee Goals
  - Provide assistance to local governments regarding Emergency Management and Floodplain Management personnel, their respective roles, and how to best provide real-time recovery efforts.
  - Define and quantify the roles of Emergency Managers and Floodplain Managers
  - Upon identifying these idealized roles for the two positions, present the analysis specifically to local officials, e.g., Judge/Executives, Mayors, Commissioners, et al.
  - Create trainings for governments, hired personnel, conferences, etc.
  
- 2023 Meeting Schedule
  - April 13: 11:00 AM EST
    - Alex VanPelt will be guest speaker and will detail the roles and tasks of the ideal Floodplain Manager.
  - July 13: 11:00 AM EST
    - A guest speaker representing Emergency Managers will be present.
  - September @ the KAMM 2023 Conference (TBD)
  - November 16: 11:00 AM EST

- Future Meeting Topics, Specifically for July 13, 2023
  - Scott County shares that the Floodplain Manager and Emergency Manager can receive vague or simplistic information on their job tasks, e.g., “manage the floodplain” and “keep maps updated.” So, clearer definition of tasks is valuable.
  - Discuss different types of projects counties and cities are considering for application and in which resources are being invested currently.
  - Request Doug Eades and KYEM staff for regional trainings regarding entering in information into CHAMPS/using CHAMPS.
    - Generally, this would be a topic focused on the administrative or “nuts-and-bolts” detail that an emergency manager needs to know in order to apply for federal grants.
    - Emergency Managers need training or emphasis on preparing/planning for future grant applications.
    - Brittany Duvall mentions submitting an abstract to the KAMM 2023 Conference regarding details in applying for FEMA HMA grants.
    - Esther White links the HMA Training taught by herself and Brittany Duvall at the 2022 KAMM Conference. [HMA Grant Application Development -Esther White and Brittany Duvall](#)
  - Julie Dian-Reed (from NWS) offers to help assemble training materials and/or shareable training for the public and county officials regarding preparedness and mitigation training.
  - Another respondent – representing the Barren River ADD region – mentions that some of its areas are growing and expanding. So, public preparedness given this growth is a relevant topic/set of topics to be presented.
    - The July 13, 2023 meeting can attempt to develop the contents of such a public-focused training.
      - What types of hazards does your county/city suffer?
      - How to prepare for such hazards?
      - How are hazard events communicated?
        - Outdoor sirens versus other forms of communication.
  - Priority communities, e.g., equity: Which communities do or should receive response first due to their outsized vulnerability? This is a relevant topic or sub-topic for discussion.
    - Amanda LeMaster offers info from her work on the FEMA External State Working Group.

**February 9, 2023 Emergency Management Committee meeting adjourns at 2:36 PM EST.**