Roles for the KAMM Board

KAMM Board of Directors: The election of officers shall take place at the annual meeting. Election shall be a majority of all votes cast by Individual members in good standing. The officers shall take office for two years.

Chair – The Chair shall preside at all meetings of the Board of Directors, the annual meeting, and shall see that orders and resolutions of the Board are carried out. In addition, the Chair shall convene the official board meetings on at least a quarterly basis. The Chair will prepare the association’s annual report to ASFPM and complete newsletters periodically to be submitted to the general members.

Vice Chair – The Vice Chair shall act in the place and stead of the Chair in the event of absence, inability or refusal to act, and shall exercise and discharge such other duties as may be required by the Board. In addition, the Vice Chair will be in charge of coordinating the annual conference with a conference team and shall keep an updated list of conference attendees.

Secretary – The Secretary shall record the votes and keep the minutes of all meetings and proceedings of the Board and of the members. In addition, the Secretary will maintain a membership list with current contact information, and shall perform such other duties as required by the Board.

Treasurer – The Treasurer shall have the custody and control of the funds of the Association, subject to the action of the Board of Directors, and shall, when requested by the Chair or Board, report the state of the finances of the Association at each meeting thereof. In addition, the Treasurer shall be responsible for sending out annual membership notices and collecting dues.

At-Large Representatives: The Board of Directors consists of two At-Large Representatives one of which is elected by the general membership, the other at-large position is held by the Immediate Past Chair. The duties of the At-Large Representatives are as follows:

1) The At-Large Representatives will provide guidance and assistance to the Regional Representatives during their regional meetings.
2) Participate in the development and proceedings of the KAMM annual conference.
3) Provide information and guidance developing the KAMM website.

Regional Representatives: KAMM is divided into four regions. During the annual conference, members at the regional meetings select Regional Representatives. The representatives shall take office for two years and serve on the Board of Directors. Regional Representatives selections occur in alternate years for Regions I and III and Regions II and IV. Each regional Representative represents the membership in one of the four geographic regions. The duties of the Regional Representatives are as follows:

1) Call at least one annual regional meeting to promote mitigation activities including trainings, project updates, and fact sharing sessions.
2) Participate in the development and proceedings of the KAMM annual conference.
3) Disseminate mitigation information and act as a KAMM regional representative for local members.
4) Provide regional information to the Chair that will be used to develop the KAMM newsletter.